

## MINTUES - Community of Practice – Churches of Christ

DATE	24 June 2020
TIME	1:00 PM
LOCATION	Zoom
ATTENDEES	Kate Willis Sarah Wright Arsha Sajan Maria Tomlinson Charmaine Walker Sophie Stuchbery Rikki Kemp Rose Carter Sylvia Powell Cassandra Mellor Maddelyn Sternberg/Raylene Hodges Brooke Weston-Hill Toni Day Tammy Wallace Kylie Barnardh Courtney Nuske Rosalind Sapolu

- Topics people have suggested – legislation reforms and updates, literature reviews, case unpacks and reviews, what has been reported in the media. As we only have 5 sessions approved, Toni will survey people on which topics to most people would like to include.
- Each participant will vote (via email) for the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> preference of topic to establish the first 3 CoP meetings. Looking to be finalised and published ASAP.
- Sessions will be 9.30-11.00am Thursdays with the first one to be in a month then bimonthly after that.
- Toni will send out the terms of reference to all and be the liaison point for any feedback between the community and CQU/QCDFVR.
- Add to terms of reference that QCDFVR to prepare case material for presentation and review literature
- Attendance – Core group of members. 5 or more member the meeting will go ahead.
- Access of information/resources -via the secure portal. Any one can send information/resources to be added to the topics 'folder' via admin CQU.
- CQU staff will collate the topic information and suggest any background readings also stored in the secure site.
- All attendees encouraged to complete the reading prior to CoP meeting to be able to fully participate.
- Send reminders to all to let them know when the information is ready to access. No additional information added to the secure site 3 days prior to CoP meeting.